

Boone County Purchasing

Liz Palazzolo
Senior Buyer



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MEMORANDUM

TO: Boone County Commission
FROM: Liz Palazzolo, CPPO, C.P.M.
DATE: 08/27/2024
RE: Award of Contract C000855 from RFB 13-26JUN24 for the Geothermal System Remediation Project at the Joint Communications Center for the Boone County Joint Communications Department and the Facilities Management Department

Purchasing requests approval of Contract C000855 that results from Request for Bid 13-26JUN24. Said RFB solicited bids to conduct remediation of the geothermal system at the Joint Communications Center for the Boone County Joint Communications Department and the Facilities Management Department. Only one bid was received:

(1) Harold G. Butzer, Inc. of Jefferson City, Missouri.

The bid has been reviewed by the Purchasing Department and by Christie Davis, Director of Boone County Joint Communications; Major Gary German of the Boone County Sheriff's Office who has been interim director of Boone County Joint Communications; Johnny Mays, Director of Facilities Management; Jody Moore, Deputy Director of Facilities Management; Chris Kelley of Boone County's Office of Emergency Management (housed at the Joint Communications Center); Phil Wentz, Vice President/Principal with McClure Engineering, and Kyle Griffen, Mechanical Engineer with McClure Engineering. The project bid price exceeded available funds and the Facilities Management Department has obtained a budget amendment to fully fund the project approved with Commission Order 405-2024 dated August 20, 2024. The bid from Harold G. Butzer Inc. of Jefferson City, Missouri is acceptable and is recommended for award of contract.

The contract period will run from September 01, 2024 through Project Completion, on or about May 31, 2025. The project once started is anticipated to take 8 months to complete.

The total project price is \$428,150.00 and a 10% reserve is added if needed for a total of \$470,965.00. Payment will reference 2705 - 911/Emergency Facilities Management Building Maintenance/60200 – Equipment Repairs/Maintenance.

/lp

Attachment – Bid Tab

cc: Contract File